

List of Documents required at the time of registration

- 1) All the owner(s)/allottee(s) need to be present for registration of their flat .
 - In case registration is to be done through Power of Attorney Holder, Original Power of Attorney Document along with 2 sets of photocopies needs to be presented on the day of registration.
 - Power of Attorney should be registered with Sub Registrar/ADM Finance. Notarized Power of Attorney will not be acceptable.
 - A photocopy of Registered Power of Attorney needs to be sent.
- 2) Rs. 5,100/- has to be paid as Court Fee for registration, in cash.
- 3) 2 (Two) Passport size photographs of each Allottee(s).
 - In case of Power of Attorney Holder, 2 (Two) Passport size photographs of Attorney Holder is required.
- 4) A self attested Photocopy of Possession Certificate.
- 5) Photo ID of each Allottee(s) in original along with a self attested copy of Photo ID proof needs to be submitted at the time of registration.
 - In case of Power of Attorney Holder, Original Photo ID of Attorney Holder is required, as well as self attested copy of Photo ID proof needs to be submitted.
- 6) Original copy of signature attestation from the bank of all Allottee(s).
 - In case of Attorney Holder similar signature attestation letter from the bank required